



POLICY NO. 300-030

TITLE: MEMBER ATTENDANCE AT BOARD MEETINGS

I. OBJECTIVES

To establish the rules and procedures for Coos-Curry Electric Cooperative (CCEC) members (Member) to attend the regular Board of Directors' (Board) meetings.

II. POLICY

- A.** CCEC is not subject to Oregon's public meeting laws. (ORS 192)
- B.** Board meetings are normally attended by Board members, the General Manager/Chief Executive Officer (GM/CEO), authorized CCEC employees and the CCEC attorney.
- C.** In the interest of transparency and member engagement, Members are permitted to attend regular Board meetings.
- D.** Members may attend regular Board meetings as follows:
 - 1. A Member desiring to attend a regular meeting, for any purpose, will be required to register at the door fifteen (15) minutes prior to the start of the meeting. Members registering to attend will be required to demonstrate proof of cooperative membership and acknowledge receipt and agreement to abide by the "Member Attendance Rules of Order".
 - 2. The meeting agenda will include a "Member Participation – Open Comment" period for individual Members in attendance to address the Board for up to three (3) minutes, each.
 - 3. The "Member Participation – Open Comment" period will be limited to a total of 30 minutes at the beginning of the meeting.
 - 4. A Member desiring to address the Board for a specific presentation longer than 3 minutes in duration shall submit a Board Meeting Presentation Request Form not less than 10 days in advance of the

Board meeting, in order to be placed on the agenda. For good cause, the 10-day notice can be waived by the GM/CEO or the Board president. The Member will be notified at least three days prior to the Board meeting whether his or her request to present to the Board has been approved. A Member presentation to the Board will be limited to 15 minutes on the topic stated in the approved Board Meeting Presentation Request Form. The Board will discuss and respond to the Member's presentation at the Board's discretion.

- 5 Members are permitted to attend the entire regular Board meeting as passive observers. They must comply with all applicable Bylaws, policies, and directions of the Board Chair, practicing common courtesy to prevent interruption of the meeting.
 - 6 If a Member is removed from a meeting for disruption or violation of these rules, that member will not be permitted to attend a board meeting again for a period of one year.
- E. Video and audio recording, photography and sharing of information via social media or other electronic means is not permitted during Board meetings. Videoconferencing implemented by the Cooperative to enable participation by board members and other required participants in Board meetings is allowed.
- F. Public officials and members of the press may not attend regular Board meetings in their official and/or professional capacity.
- G. CCEC conference rooms have seats for approximately 10-12 people beyond Board and staff attendees, so Member attendance will be first-come-first-serve based on the size of the meeting room.
- H. Board meeting executive sessions are closed to Members.

III. RESPONSIBILITY

The Board of Directors and the GM/CEO are responsible for implementation of and compliance with this policy.

ATTEST:

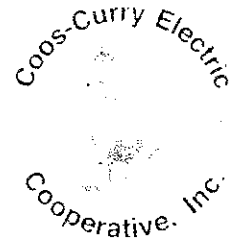


John Herzog, Secretary

Date: 02/22/24

Date of Previous Revisions: 09/20/2022
02/24/2022
02/28/2019
02/25/2016
02/28/2013
(replaced PB#76A) 02/25/2010
Date Adopted: 06/23/2007

Policy No. 300-030



**Coos-Curry Electric Cooperative
Board of Directors Meetings
Member Attendance Rules of Order**

- We appreciate you joining us this morning. The Board President is Jim Kolen. Please note that the Cooperative has a process for member attendance at these meetings (Policy No. 300-030). Please take a minute to silence or turn off your cell phones. All attending members are required to comply with all applicable Bylaws, Member Attendance Rules of Order, policies and directions of the Board President.
- Any recording in the Board of Directors meeting room including, but not limited to, audio recording, video recording, or taking pictures is not permitted. Videoconferencing implemented by the Cooperative to enable participation by board members and other required participants in Board meetings is allowed.
- The board agenda includes a time limit of 30 minutes at the beginning of each meeting for a member open comment period, with 3 minutes allowed per member.
- Meeting attendees may not disrupt the Board of Directors meeting. Any disruption is grounds for removal from the Board of Directors meeting. Disruption includes but is not limited to unauthorized speaking, distracting actions, improperly sidetracking the attention of other attendees, character attacks, or other offensive behavior.
- Members attending a Board meeting shall not have the right to participate in Board deliberations, to compel Board members to answer questions, to respond to member presentations, or to vote on issues before the Board.
- The Board meets in executive session from time to time to consider such matters as delinquent energy billings, employee relations, litigation, and/or other issues of a business sensitive nature which, if known to persons not on the Board, could compromise the Board's ability to discharge its duties. An executive session may be called at any time during the meeting. Members attending a Board meeting in which an executive session is called will be excluded from the executive session(s).

I acknowledge that I have read and agree to abide by these attendance rules of order.

X

X

Name

Date