

COOS-CURRY ELECTRIC COOPERATIVE, INC.
Minutes of the Regular Meeting of the Board of Directors
April 23, 2020

I. PRELIMINARY

The regular meeting of the Board of Directors of Coos-Curry Electric Cooperative, Inc. (CCEC) was called to order at 8:48 a.m. on Thursday, April 23, 2020, by President John Herzog, in the conference room at CCEC Headquarters office, Port Orford, Oregon. This meeting was held via telephone conference due to Oregon Governor's Executive Order 20-12 regarding COVID-19 social distancing and the limit on persons gathering.

Secretary Kolen called the roll and stated all directors were in attendance and a quorum was present. Also present were General Manager/Chief Executive Officer (GM/CEO) Brent Bischoff and Executive Assistant Shelly Smith-Napier. Marketing and Member Services Manager Jacob Knudsen and General Legal Counsel Tyler Pepple were present via phone.

A motion was made, seconded, to approve, as presented, the regular Board meeting agenda and the motion carried unanimously.

President Herzog advised the Board that no member had applied, under P#300-030, to attend the Board meeting and speak to the Board.

A motion was made and seconded to approve, as revised, the minutes of the April 23, 2020 regular meeting of the Board of Directors. The motion carried unanimously.

II. CONSENT AGENDA

A motion was made and seconded to approve Items A through D under the consent agenda, to-wit: the list of new members for 03/2020; the members purge list for 04/2020, the GM/CEO's & Directors' expenses for 03/2020; and CCEC's attorney invoice. The motion carried unanimously.

III. MANAGER'S REPORT

Chief Financial Officer (CFO) Frank Corrales, Jr. arrived at 9:04 a.m. The first quarter 2020 kWh sales are 1.01% lower than 2019 but are above budget for the year. Expenses are under budget by 6.6% due in part to employee retirements, new positions not yet filled, and minimal winter storm damage to our electric plant in 2020 compared to 2019. The economic impact of COVID-19 on our operations will not be realized until the second quarter of 2020. Corrales made the board aware that we will most likely see a down tick in kWh usage for April as hotels and restaurants in our service territory are closed due to the pandemic. Mr. Corrales reviewed the increase in number of members who have reached disconnect status for the period March 25 to April 16. Corrales departed the meeting at 9:16 a.m.

The March outage reports and first quarter outage reports were reviewed. Planned outages counted for half of all outages reflecting the unusual number of unplanned outages for this time of year. As Bischoff reviewed the quarter CAIDI, SADI and SAIFI numbers he indicated that a large outage in the Brookings area, where a tree fell into a distribution feeder effecting 838 members for over 9 hours, had a significant impact on the first quarter outage statistics.

The March Asset Disposal list was reviewed. CCEC retired a 27-year old pole trailer and outdated computer equipment.

The March Write-Off report was reviewed. Write-offs for the first quarter are comparable to 2019. Economic impacts from the COVID-19 closures will likely drive this number up in the coming months.

The April safety report was reviewed. The April safety meetings were conducted via Webex due to COVID-19 social distancing and limits on persons gathering. The topic covered was Energized Equipment. There were no accidents during the month of March. Crews continue to practice social distancing; if work cannot be performed safely while social distancing, the work is being postponed.

The Tree Trimming report was reviewed. CCEC has purchased two drones. One drone has infrared capabilities and is being used to patrol lines looking for hot spots that

could be potential fire hazards during wildfire season. The drone has been extremely helpful identifying corrosion or damage needing repair. Operators (CCEC substation crew) report locations and findings to line crew to complete the repair/replacement work.

GM/CEO Bischoff reported on the Coos Curry Electric Charitable Foundation (CCECF) noting the 1st and 2nd grade Safety Camp and 8th grade Science Fair programs will need to be postponed or cancelled as schools are closed for the remainder of the school year due to COVID-19. The Dave Ramsey Financial Peace University program scheduled to start May 9 and run for 9 weeks will also need to be postponed until the COVID-19 social gatherings restrictions are lifted. The foundation board will explore opportunities to redirect funds from cancelled programs to help people and organizations adversely effected by the COVID-19 pandemic and will report to the Board in May.

CCEC's personnel have started installing the new TWACS AMI meters. The installation started in the Gold Beach area. Members could ask directors what is going on. For members who may be concerned about radio frequency (RF) emissions, data from the TWACS meters is transmitted over the electric system conductors so the meters do not broadcast any RF emissions.

IV. ITEMS OF BUSINESS

A. Wholesale Power Issues (BPA, PNGC Power and PPC)

BPA is working with PPC to evaluate how they may be able to assist their customers during the COVID-19 crisis. PPC surveyed its members to find out how the crisis is affecting them. The survey data will be compiled by PPC and passed on to BPA. At this time, it is too early to understand how CCEC will be impacted.

PNGC is working on strategic initiatives from the 2019 strategic plan. To better understand their members' long-term power needs and resources to meet those needs, PNGC is developing an integrated resource plan (IRP). The IRP will help inform the PNGC staff and board about resource requirements in preparation for coming BPA power contract negotiations.

B. Committee Reports

Policy Committee - The chair of the policy review committee, Director Cockerham, advised that, earlier in a committee meeting, the committee discussed the policies and/or rate schedules for review, proposed new, revised, or rescinded language.

A motion was made and seconded to approve the following proposed, revised policies:

- Policy #100-130 Damage to Co-op Property – as amended, and the motion carried unanimously.
- Policy #100-160 Power Lines & Sub Equipment ROW, as amended, and the motion carried unanimously.
- Policy #100-200 Identity Theft Prevention Program, as presented, and the motion carried unanimously.

C. Extend CCEC moratorium on Member Disconnects/Late Fees/Collections

At the March meeting the Board ratified a temporary policy for a period of four weeks effective March 17, 2020 to discontinue collections related to disconnects for all rates/classes, reduce late fees to 0%, and discontinue disconnection of prepay accounts who exhaust their balances. The moratorium expired on April 16th. GM/CEO Bischoff extended this temporary policy until May 31st and asked the Board to ratify his decision. A motion was made and seconded to ratify the decision to extend the moratorium until May 31st. The motion passed unanimously.

D. CoBank Matching Grant – Grant Maximum for 2020

The 2020 CoBank matching grant opportunity has increased from \$7,500 to \$10,000. Staff recommended that CCEC apply for the matching grant in the amount of \$10,000, increasing the CCEC donations budget line item by \$2,500. A

motion was made and seconded to approve the additional \$2,500 for the CoBank matching grant. Following discussion, the motion was revised to increase the CoBank matching grant budget item from \$7,500 to \$10,000 and reduce the CFC Integrity fund budget item from \$5,000 to \$2,500. The revised motion was seconded and passed unanimously.

E. 2020 CCEC Annual Meeting

1. The 2020 CCEC Annual Meeting of the Members process for nominations by petition was discussed. The Nominations by Petition received by the deadline and verified to be qualified candidates are as follows:

CCEC District Director positions:

- District 1 & 2 At Large – Brookings area
Cheryl McMahan, incumbent
- Southern District 4 – Port Orford area
Daryl Robison, incumbent

The Board approved the Nominations by Petition, as presented, for inclusion on the Ballot for Directors for a vote of the CCEC membership by vote-by-mail prior to the 2020 Annual Meeting of the Members scheduled for June 25, 2020.

2. The Board also reviewed and approved the Articles of Incorporation and Bylaw summary changes, a copy of which is attached, written by CCEC Legal Counsel Pepple, for inclusion in the Ballot package for a vote of the CCEC membership by vote-by-mail prior to the 2020 Annual Meeting of the Members scheduled for June 25, 2020.

V. EXECUTIVE SESSION

The regular Board meeting adjourned to an executive session at 10:27 a.m. to discuss member issues, contract matters, and employee issues. The regular Board meeting reconvened at 11:18 a.m.

VI. ADJOURN

The next regular meeting of the Board of Directors is scheduled for Thursday, May 28, 2020, at CCEC's office in Port Orford, Oregon.

The meeting adjourned at 11:19 a.m.

/s/ Jim Kolen

Jim Kolen, Secretary

ATTEST:

/s/ John Herzog

John Herzog, President