

**COOS-CURRY ELECTRIC COOPERATIVE, INC.**  
**Minutes of the Regular Meeting of the Board of Directors**  
**February 22, 2024**

**I. PRELIMINARY**

The regular meeting of the Board of Directors of Coos-Curry Electric Cooperative, Inc. (CCEC) was called to order at 11:03 a.m. on Thursday, February 22, 2024, by President Kolen, in the conference room at CCEC's Port Orford office, Port Orford, Oregon.

Director Herzog called roll and stated a quorum was present, including Directors Cockerham, Kolen, Loshbaugh, McMahan, Radabaugh, and Robison. Also present was Chief Executive Officer (GM/CEO) Brent Bischoff, Chief Financial Officer (CFO) Paul Keeler, Marketing & Member Services Manager (MMSM) Keith Buchhalter and Executive Assistant (EA) Marie Coleman.

A motion was made and seconded to approve, as presented, the regular Board meeting agenda and the motion carried unanimously.

A motion was made and seconded to approve, as presented, the minutes of the January 25, 2024, regular meeting of the Board of Directors. The motion carried unanimously.

**II. MEMBER PARTICIPATION**

**A. Open Comment Period**

No members were present for the open comment period.

**Member Request to Present**

No members requested to present to the board.

**III. CONSENT AGENDA**

A motion was made and seconded to approve Items A through E under the consent agenda, to-wit: the list of new members for 01/2024; the members purge list for 02/2024, the write off report for 01/2024, the GM/CEO's & Directors' expenses for 01/2024, and the attorney's invoice. The motion carried unanimously.

#### **IV. MANAGER'S REPORT**

Chief Financial Officer (CFO) Keeler reviewed the January 2024 Financial Report. Year-to-date operating revenues are lower than budgeted and lower than the prior year. The cost of purchased power is lower than budgeted and lower than the prior year. Year-to-date operating expenses are over budget this month and higher than the prior year. Year-to-date net margins are lower than budgeted. Mr. Keeler answered questions and concluded the report.

The February safety report was reviewed. GM/CEO Bischoff reported on two member incidents for the month of January, with no reported injuries.

GM/CEO Bischoff gave his CEO Report. Topics included wholesale power, the power system, Curry County, grant opportunities, and personnel.

#### **V. ITEMS OF BUSINESS**

##### **A. Committee Reports**

The chair of the policy review committee, Director McMahan, advised that, earlier in a committee meeting, the committee discussed the policies for review, proposed new, revised, or rescinded language.

A motion was made and seconded to approve the following proposed, revised policies:

- Policy #200-040 Director Duties Code of Ethics Standards of Conduct  
– as presented, and the motion carried.

- Policy #300-030 Member Attendance at Board Meetings – as presented, effective when signed, and the motion carried.
- Policy #300-030 Member Attendance Rules of Order – as presented, effective when signed, and the motion carried.
- Policy #400-020 Employee Handbook – as presented, and the motion carried.
- Policy #400-090 Tuition Reimbursement – as amended, and the motion carried.
- Policy #400-090 Tuition Reimbursement Request Form – as amended, and the motion carried.

The policy committee deferred Policy #200-010 Directors' Fees discussion until the March board meeting.

**B. Open Discussion**

None

**C. Miscellaneous**

1. America's Electric Cooperative PAC (formerly ACRE) contribution cards were distributed during the meeting. Staff has asked the board to return any contributions and the cards at the March board meeting.
2. NWPPA Annual Meeting – board members interested in attending will let EA Marie Coleman know.

**VI. EXECUTIVE SESSION**

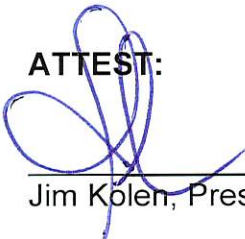
The Board went into an executive session at 11:58 a.m. to discuss member issues, contract matters and employee issues. The regular meeting reconvened at 12:13 p.m.

**VII. ADJOURN**

The next regular meeting of the Board of Directors is scheduled for Thursday, March 28, 2024, at CCEC's office in Port Orford, Oregon.

The meeting adjourned at 12:14 p.m.

  
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John Herzog, Secretary

**ATTEST:**  
  
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Jim Kolen, President