

**COOS-CURRY ELECTRIC COOPERATIVE, INC.**  
**Minutes of the Regular Meeting of the Board of Directors**  
**June 27, 2024**

**I. PRELIMINARY**

The regular meeting of the Board of Directors of Coos-Curry Electric Cooperative, Inc. (CCEC) was called to order at 12:42 p.m. on Thursday, June 27, 2024, by President Jim Kolen, in the conference room at the CCEC Port Orford office, Port Orford, Oregon.

Director Herzog called roll and stated a quorum was present, including Directors Cockerham, Kolen, Loshbaugh, McMahan, Radabaugh and Robison. Also present were Chief Executive Officer (GM/CEO) Brent Bischoff, Chief Financial Officer (CFO) Paul Keeler, Marketing & Member Services Manager (MMSM) Keith Buchhalter, General Legal Counsel Tyler Pepple, and Executive Assistant (EA) Marie Coleman.

A motion was made and seconded to approve, as amended, the regular Board meeting agenda and the motion carried unanimously.

A motion was made and seconded to approve, as presented, the minutes of the May 21, 2024, regular meeting of the Board of Directors. The motion carried unanimously.

**II. MEMBER PARTICIPATION**

**A. Member Attendance and Open Comment Period**

Member Mark Nast was in attendance and addressed the board with the following comments:

- Requested more detailed board meeting minutes
- Suggested the board meeting minutes be posted in draft form on the CCEC website so they are available to the membership in a more timely manner
- Discussed apparent incongruities between provisions in the Bylaws as it relates to the annual meeting. For instance, the annual meeting requires a quorum for business to be conducted but the annual meeting is presented as an informational meeting with no business being conducted.

CEO Bischoff noted that the incongruities in the Bylaws related to the annual meeting were likely due to when CCEC transitioned from in-person voting at the annual meeting to vote-by-mail and electronic voting. The Board agreed that changes to the Bylaws to reconcile these incongruities were likely appropriate and determined to review those when a broader revision of the Bylaws was necessary. Additionally, General Legal Counsel Pepple advised against posting the draft meeting minutes on the website because they may not be fully accurate in draft form.

**B. Member Request to Present**

No members requested to present to the board.

**III. CONSENT AGENDA**

A motion was made and seconded to approve Items A through E under the consent agenda, to-wit: the list of new members for 05/2024; the members purge list for 06/2024, the write off report for 05/2024, the GM/CEO's & Directors' expenses for 05/2024, and the attorney's invoice. The motion carried unanimously.

**IV. MANAGER'S REPORT**

Chief Financial Officer (CFO) Keeler reviewed the Financial Report for May 2024. Operating revenues year to date through May are \$187K under budget and \$379K lower than the prior year to date. The year-to-date cost of purchased power is \$522K under budget and \$1.2M lower than the prior year to date. As of May 31, 2024, equity as a percentage of total assets was 46.62%. kWh sold to consumers and used by CCEC for May 2024 are 2.68% higher than the May 2023 sales. Year-to-date net margins are lower than budgeted and lower than the prior year to date.

The May safety report was reviewed. GM/CEO Bischoff reported there were no injury incidents for the month of May. The safety program continues to be strong with regular safety meetings and training.

GM/CEO Bischoff gave his CEO Report. Topics included wholesale power, the power system, grant opportunities, and personnel.

A member information request (P#300-040) was received in June. Mark Nast

requested a copy of the external audit report for Year End 2023. Staff is reviewing the request with the auditors and will come back to the board with a recommendation.

## **V. ITEMS OF BUSINESS**

### **A. Committee Reports**

Policy Committee - Policy committee chair, Director McMahan, advised that, earlier in a committee meeting, the committee discussed the policies and/or rate schedules for review, proposed new, revised, or rescinded language.

A motion was made and seconded to approve Policy #100-110 Cash Investments as presented, and the motion carried unanimously.

### **B. Review of Member Input from Annual Meeting**

There was discussion regarding written questions from members that are not read during the annual meeting. The board requested that staff propose a process for documenting, addressing, and responding to member questions, both written and voiced, and present it at the July board meeting. General Counsel Pepple will forward submitted comments from electronic voters for consideration in the proposed process.

### **C. Introduction to Public Safety Power Shutoff (PSPS) Plan**

Operations Manager Scott Adams joined the meeting at 1:13 p.m. and gave an introduction of the PSPS Plan that will be brought before the board in July for approval. Topics included the definition of PSPS, what triggers a PSPS, who does it affect, why CCEC is developing a PSPS, where we are in development, and our timeline and steps to implement the plan. A matrix was provided outlining the notification process. Mr. Adams left the meeting at 1:46 p.m.

### **D. Open Discussion**

No topics for discussion.

### **E. Miscellaneous**

1. Cooperative Family Fund Donation Request – A motion was made and seconded to approve a \$1,000 donation for 2024, and the motion carried.

2. Oregon Connections Telecommunicators Conference – Those interested in attending will notify EA Coleman.

**F. Scheduling Changes**

1. The August 22, 2024, board meeting has been rescheduled to Tuesday, August 27, 2024.

2. A motion was made and seconded to reschedule the 2025 Annual Meeting of Members for June 12, 2025. There will be no financials included for the June 2025 regular board meeting, and both May 2025 and June 2025 financials will be reviewed at the July 2025 regular board meeting.

General Counsel Pepple departed the meeting at 2:00 p.m.

**VI. EXECUTIVE SESSION**

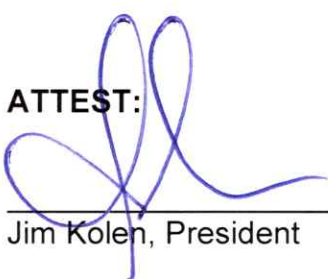
The Board went into an executive session at 2:06 p.m. to discuss member issues, contract matters and employee issues. The regular meeting reconvened at 2:59 p.m.

**VII. ADJOURN**

The next regular meeting of the Board of Directors is scheduled for Thursday, July 25, 2024, at CCEC's office in Port Orford, Oregon.

The meeting adjourned at 3:00 p.m.

  
\_\_\_\_\_  
John Herzog, Secretary

**ATTEST:**  
  
\_\_\_\_\_  
Jim Kolen, President