

COOS-CURRY ELECTRIC COOPERATIVE, INC.
Minutes of the Regular Meeting of the Board of Directors
August 24, 2023

I. PRELIMINARY

The regular meeting of the Board of Directors of Coos-Curry Electric Cooperative, Inc. (CCEC) was called to order at 10:47 a.m. on Thursday, August 24, 2023, by President Kolen, in the conference room at CCEC Headquarters office, Port Orford, Oregon.

Director Herzog called roll and stated a quorum was present, including Directors Cockerham, Kolen, Loshbaugh, McMahan, Radabaugh and Robison. Also present was Chief Executive Officer (GM/CEO) Brent Bischoff, Chief Financial Officer (CFO) Paul Keeler and Executive Assistant (EA) Marie Coleman.

A motion was made and seconded to approve, as presented, the regular Board meeting agenda and the motion carried unanimously.

A motion was made and seconded to approve, as presented, the minutes of the July 27, 2023, regular meeting of the Board of Directors. The motion carried unanimously.

II. MEMBER PARTICIPATION

A. Open Comment Period

No members were present for the open comment period, as outlined by the policy.

B. Member Request to Present

No members requested to present to the board.

III. CONSENT AGENDA

A motion was made and seconded to approve Items A through E under the consent agenda, to-wit: the list of new members for 07/2023; the members purge list for 08/2023,

the write off report for 07/2023, the GM/CEO's & Directors' expenses for 07/2023, and the attorney invoices. The motion carried unanimously.

IV. MANAGER'S REPORT

Chief Financial Officer (CFO) Keeler reviewed the Financial Report for July 2023. Year-to-date operating revenues are favorable to budget and higher than the prior year. The cost of purchased power is unfavorable to budget and higher than the prior year. Operating expenses were higher than budget and higher than the prior year due to labor related costs. However, if power costs are excluded, operating expenses are under budget. Year-to-date net margins are lower than budgeted and lower than the prior year.

The August safety report was reviewed. GM/CEO Bischoff reported one employee mis-stepped while walking down to the warehouse in Port Orford and broke his foot. A sidewalk, stairs and handrail for that trail will be budgeted for 2024.

Mr. Bischoff gave his CEO Report. Topics included wholesale power, the power system, the City of Port Orford franchise agreement and personnel.

V. ITEMS OF BUSINESS

A. Committee Reports

Policy Committee – Director McMahan advised that earlier in the committee meeting, the committee discussed the policies and/or rate schedules for review, proposed new, revised or rescinded language.

A motion was made and seconded to approve the following proposed, revised policies:

- Policy #200-010 Directors' Fees – as presented, and the motion carried unanimously.
- Policy #300-020 Member Accounts – as presented, and the motion carried unanimously.

- Policy #300-050 Net Metering – as presented, and the motion carried unanimously.

B. Acknowledgement of Draft 2023 Annual Meeting Minutes

The board reviewed members written questions presented at the 2023 annual meeting. The Draft 2023 Annual Meeting Minutes were reviewed and discussed. A motion was made and seconded to accept, as amended, the draft minutes of the June 22, 2023, Annual Meeting of Members. The motion carried unanimously.

C. Follow up from Annual Meeting

The board reviewed members requests presented at the 2023 annual meeting for changes to the Draft 2022 Annual Meeting Minutes. A motion was made and seconded to accept, as amended, the draft minutes of the June 16, 2022, Annual Meeting of Members. The motion carried unanimously.

D. City of Port Orford Franchise Ordinance 2023-18

GM/CEO Bischoff updated the board that on Friday, August 18, 2023, the City of Port Orford passed a new Ordinance 2023-18. The terms are: 3.5% franchise fee, ten-year term, the City will pay for streetlights within city limits, and is effective September 17, 2023. CCEC will socialize the franchise fee among all of its members. The franchise will automatically renew for another 10 years unless either party notifies the other of its intent to re-open for negotiations of different terms, in writing, six months prior to renewal. A motion was made and seconded to accept the franchise terms of the City of Port Orford ordinance and agree to acceptance by authorizing GM/CEO Bischoff to sign the Port Orford Franchise Ordinance 2023-18, and the motion passed unanimously.

E. NRECA Washington DC Youth Tour Presentation by CCEC Delegate Rachel Eichoff (10:00 a.m.)

Earlier this morning Ms. Rachel Eichhoff gave a presentation to the board about her experiences during her trip on the NRECA Washington DC Youth Tour. She thanked the board for the opportunity she was given to attend.

G. Budget Timeline

CFO Keeler discussed budget items with factors and assumption to use going forward. A timeline was provided to assist with deadlines.

K. Miscellaneous

1. Reschedule October board meeting – Tuesday, October 24, 2023

H. Cyber Security

Chief Technology Officer Dan Springer gave a cyber security report which included the growth of cyber-crime, CCEC's 22/23 cyber security efforts, the benefits of SentinelOne, Barracuda AI threat defense, advanced filtering improvements, employee testing and training and zero-trust network access.

F. Cost of Service Analysis (COSA) Presentation – Russ Schneider EES Consulting (12:30 p.m.)

Senior Project Manager Russ Schneider arrived at 12:54 p.m., introduced himself to the Board and gave an overview of his career with EES Consulting. He presented the steps involved in the rate setting process and reviewed the goals of a COSA. Study assumptions were explained. Mr. Schneider discussed the COSA findings and compared CCEC rate classes with their calculated cost-to-serve. He explained rate design considerations and key results of the analysis. Rate design options were presented with monthly bill impacts. Mr. Schneider responded to questions from the board and departed the meeting at 1:53 p.m.

I. PNGC A&R MRPPA

GM/CEO Bischoff provided additional information regarding the PNGC contract. October 1, 2023, will be the new effective date of the PNGC contract. In September, the board will need to decide to either sign the contract or submit

the 5-year notice to terminate PNGC membership per the existing contract. Staff recommendation is to sign the contract with PNGC and retain our membership.

J. Open Discussion

None

K. Miscellaneous (cont.)

2. Select board meeting dates for remainder of 2023 – Thursday, November 16, 2023, and Thursday, December 21, 2023
3. Select board meeting dates for 2024 – The board meetings for 2024 are scheduled for the fourth Thursday of each month. June (annual meeting), November and December will be rescheduled at a later date.
4. ORECA Director Education Conference (Sept 12-13, 2023, Portland, OR) Directors Kolen and Radabaugh plan to attend.
5. NRECA Regional Meetings 7 & 9 (Sept 26-28, 2023, Omaha, NE) No attendees at this time.
6. PNGC Annual Meeting (Oct 9-10, 2023, Portland, OR) GM/CEO Bischoff and Directors Herzog, Kolen, Radabaugh and Robison plan to attend.
7. Oregon Connections Telecommunications Conference (Oct 26-27, Ashland, OR) GM/CEO Bischoff and Directors Herzog and McMahan plan to attend.

VI. EXECUTIVE SESSION

The regular Board meeting adjourned at 2:17 p.m. and went into an executive session to discuss member issues, contract matters and employee issues. The regular meeting reconvened at 2:50 p.m.

VII. ADJOURN

The next regular meeting of the Board of Directors is scheduled for Thursday,

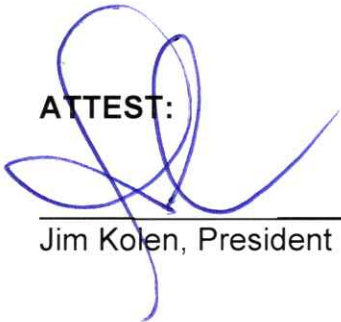
September 28, 2023, at CCEC's office in Port Orford, Oregon.

The meeting adjourned at 2:50 p.m.



John Herzog, Secretary

ATTEST:



Jim Kolen, President