



# Commercial Ductless Heat Pump Installation Form



## BUSINESS AND SITE INFORMATION

Business Name	
Installation Address (Street, City, State, Zip)	
CCEC Account Number	
Business Contact Name	
Member Phone Number	
Member Signature	

## EXISTING EQUIPMENT INFORMATION

Existing Equipment Information	Space 1	Space 2	Space 3
The space conditioned by the new DHP was heated by either zonal or forced air electric resistance heat as the primary system	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
The space conditioned by the new DHP was previously conditioned by an air source, ground source, or ductless heat pump.	<input type="checkbox"/> Yes (If "Yes", project is not eligible for incentives) <input type="checkbox"/> No	<input type="checkbox"/> Yes (If "Yes", project is not eligible for incentives) <input type="checkbox"/> No	<input type="checkbox"/> Yes (If "Yes", project is not eligible for incentives) <input type="checkbox"/> No
The space conditioned by the new DHP was <u>previously</u> conditioned by an air source, ground source, or ductless heat pump that is no longer working, and is <u>currently conditioned</u> by backup zonal or forced-air electric resistance heat	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

## NEW EQUIPMENT INFORMATION

DHP Information	Space 1	Space 2	Space 3
The DHP installed is on the Qualified Products List available at: <a href="https://www.bpa.gov/EE/Policy/Manual/Pages/IM-Document-Library.aspx">https://www.bpa.gov/EE/Policy/Manual/Pages/IM-Document-Library.aspx</a> (Note: For multihead systems, the outdoor unit must be listed on the Qualified Products List)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
Manufacturer (Indoor Unit)			
Model (Indoor Unit)			
Manufacturer (Outdoor Unit)			
Model (Outdoor Unit)			
Outdoor Unit Cooling Capacity (tons)			

## INSTALLER INFORMATION

Company Name	
Installer Signature	
Total Installed Cost (before rebate)	
Installation Date	

\*An Electronic signature will be accepted as consent to the rules and restrictions of the program\*

**This program is available through the Bonneville Power Administration. BPA programs are subject to change without notice.**



## COMMERCIAL DUCTLESS HEAT PUMP REBATE Program Participation Guidelines

### WHAT QUALIFIES FOR A REBATE

- Existing commercial, agricultural, and industrial buildings are eligible for this program.
- DHP must be replacing existing electric zonal or forced air furnace heating system.
- DHP must be listed on BPA's qualified products list.
- DHP must be rated with a minimum of 11.0 HSPF for non-ducted indoor units and 10.0 HSPF for ducted or mixed indoor units.

### REBATE AMOUNT

- \$1000 per ton of outdoor cooling capacity.  
**\*Rebate(s) will not exceed 100% of the total installed cost**

### INSTALLER REQUIREMENTS

- Installation is required to be completed by a licensed HVAC contractor.

### BEFORE INSTALLATION: PRE-APPROVAL

- An on-site visit is *not* required prior to installation to qualify for the rebate.
- Rebate Applications must be submitted within six (6) months of purchase/installation to qualify.

### AFTER INSTALLATION: FINAL DOCUMENTATION

- Submit a completed Commercial Ductless Heat Pump Rebate Application.
- Final paid invoice from licensed HVAC contractor including make and manufacturer information.
- AHRI Certificate (for each installed unit).
- **All required documentation must be included with application for rebate to be paid.**

### QUALITY ASSURANCE INSPECTION

- Coos-Curry Electric reserves the right to inspect installed product(s).

### REBATE PAYMENTS

- Please allow 6-8 weeks for payment after receipt of all required documentation.
- All rebates will be paid in the form of a credit to an active CCEC member account.
- Please ensure to specify the correct account number in your application to where credit should be applied.

For additional questions regarding the Rebate Program please visit our website at [www.ccec.coop](http://www.ccec.coop) or call 541-332-3931.

**Submit Completed Applications in office, by mail  
or via email.**

**Coos-Curry Electric Cooperative  
Attn: Conservation Manager  
PO Box 1268 Port Orford OR 97465  
Email: [rebates@cooscurryelectric.com](mailto:rebates@cooscurryelectric.com)**