



<b>OFFICE USE ONLY</b>	Date Received:		Docs Complete: <input type="checkbox"/>
Date Entered EEIT:		EEIT Measure #:	Rebate \$:
<input type="checkbox"/> Account Credit	<input type="checkbox"/> Other:		Processed by:

## Ductless Heat Pump Installation Application

For Electrically Heated Homes, see page 2 for home and heating system types not eligible for rebate.

To submit an application for a ductless heat pump rebate: a) Fill out the **Household Information** section and provide the member's name, signature, and account number under **Required Signatures**; and b) Contractor fills out the **Installation Information** section and provides contact information and a signature under **Required Signatures** and submits the application along with an invoice.

HOUSEHOLD INFORMATION					
<b>Member Name:</b>					
INSTALLATION ADDRESS					
<b>Street</b>					
<b>City:</b>		<b>State:</b>		<b>Zip:</b>	
<b>Email:</b>				<b>Phone:</b>	
MAILING ADDRESS (if different)					
<b>Street:</b>					
<b>City:</b>		<b>State:</b>		<b>Zip:</b>	
<b>Home Type:*</b>	<input type="checkbox"/> Existing Site Built <input type="checkbox"/> Manufactured			<b>Year Built:</b>	
<b>Which of the following describe the homes:</b>	<input type="checkbox"/> Single-family	<input type="checkbox"/> Duplex	<input type="checkbox"/> Triplex	<input type="checkbox"/> Fourplex	
<b>Who occupies this home:</b>	<input type="checkbox"/> Homeowner	<input type="checkbox"/> Renter	<b>Total heated area of the home (sq ft):</b>		
<b>Primary Electric Resistance Heating System:**</b>					
<input type="checkbox"/> Electric Forced Air with AC		<input type="checkbox"/> Electric Forced Air without AC		<input type="checkbox"/> Electric Zonal***	
<b>Secondary Heating System:****</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>If Yes, what type:</b>	<input type="checkbox"/> Freestanding Stove	<input type="checkbox"/> Fireplace	<input type="checkbox"/> Other		
<b>If Yes, fuel type (specify):</b>					
<small>*Home type not eligible for rebate: New Construction Site Built.            **Existing Heating system types not eligible for rebate: Air Source Heat Pump, Geothermal Heat Pump, Ductless Heat Pump, Natural Gas Furnace.            ***Zonal heating includes electric, non-ducted: ceiling cable, wall, baseboard, plug-in and an electric boiler/water heater attached to a zoned hydronic floor heating system.            ****Secondary heating systems are allowed only if electric resistance heating is used as primary heating system.</small>					

INSTALLATION INFORMATION						
OUTDOOR UNITS						
<b>AHRI Certified Reference #:</b>				<b>Installation Date:</b>		
<b>Manufacturer:</b>			<b>Model #(s):</b>			
<b>Total # Outdoor Units Installed:</b>			<b>Additional refrigeration required:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
INDOOR UNITS						
<b>Total # Indoor Units Installed:</b>						
<b>Associated Indoor Units</b>	<b>Indoor Unit Model #(s)</b>		<b>Associated Indoor Units</b>	<b>Indoor Unit Model #(s)</b>		
<b>Indoor Unit 1:</b> (In main living area)			<b>Indoor Unit 4:</b> (if installed)			

This program is available through the Bonneville Power Administration. BPA programs are subject to change without notice.



<b>Indoor Unit 2:</b> (if installed)		<b>Indoor Unit 5:</b> (if installed)	
<b>Indoor Unit 3:</b> (if installed)		<b>Indoor Unit 6:</b> (if installed)	

**Total Installed Cost (before rebates): \$**

**PLEASE BREAK DOWN TOTAL COST INTO THE CATEGORIES BELOW**

<b>Equipment: \$</b>		<b>Labor: \$</b>		<b>Electrical: \$</b>	
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**Other (Specify): \$** \_\_\_\_\_, for \_\_\_\_\_

- Yes, this DHP meets Federal minimum conservation standards.
- Yes, this DHP has been installed on a dedicated electrical circuit.
- Yes, I have installed refrigerant line protection on the entire length of exterior, insulated refrigerant lines.
- Yes, I have installed the system in accordance with manufacturer specifications, including adherence to proper refrigerant charging.
- Yes, I have all the required licenses, registrations and permits for the work performed at the site address on this form.

**REQUIRED SIGNATURES**

This form must be signed by the person whose name appears on the electric utility account. Energy Information Release: The undersigned utility member requests and authorizes the specified utility to release billing and usage information for the account listed below to Bonneville Power Administration (BPA) and other third parties. With this authorization, BPA can request billing information for up to two years pre-installation and two years post-installation. The utility member also hereby releases the utility company from any and all liability arising from or connected with providing this information. By signing or checking the electronic signature box below, the homeowner certifies that he/she is in compliance with the below terms and conditions.

- A copy of the purchase receipt or installer's invoice is included with this application.

<b>Electric Utility:</b>	<b>Member Account #:</b>
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**Account Holder Name:**  
(if different than member name above)

<b>Member Signature:</b>	<b>Date:</b>
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By signing below, this installer certifies that this form and any required additional documentation, including installation invoice, must be filled out completely, truthfully and accurately, and that all measures associated with this project were completed as of the signature date below. CCEC will not be responsible for lost documentation pertaining to the submission of this form. Details, including incentives, are subject to change without prior notice. The signature certifies that the installer is licensed, bonded, insured, and has been trained by the manufacturer of the installed product.

<b>Installer Name:</b>	<b>Installation Company:</b>	<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner/Other
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<b>Installer Phone</b>	<b>Installer Email:</b>
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<b>Installer Signature:</b>	<b>Date:</b>
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**Privacy Act Statement:** Basic authority for collecting this information is authorized by 16 U.S.C. §§ 832 et. Seq., and 838 et. Seq., pursuant to Bonneville Power Administration's Conservation Program system of records established in 46 FR 31700. This information is primarily intended to further, but is incidental to the performance of, BPA's overall Energy Conservation program, the objective of which is to acquire energy resources through energy conservation, to determine what cost-effective conservation and direct application renewable resources measures should be installed or adopted



under different circumstances, and to provide incentives for the installation of such measures. Other routine issues of this information include: aggregation into a public database on energy conservation; furnished to authorized personnel for installation/repair of equipment; aggregated into a database for program publicity; and in some instances, information regarding buildings will be made available to subsequent purchasers of the buildings. Your disclosure of the requested information is voluntary; however, failure to provide requested information means that it will not be possible for you to participate in this BPA Energy Conservation program.

**Submit completed application and all required documentation to:**

Coos-Curry Electric Cooperative, Attn: Conservation Manager, PO Box 4279, Brookings, OR 97415

**Questions?** Contact our Energy Conservation Representative at (541) 332-3931 or [rebates@cooscurryelectric.com](mailto:rebates@cooscurryelectric.com)  
For more information, please visit our website at <http://www.ccec.coop>

## Residential Ductless Heat Pump Rebate Program Participation Guidelines

### HOMES THAT QUALIFY FOR A REBATE

- Site-Built and Manufactured Homes with Forced Air Electric or Zonal Electric Heat.
- Site-Built and Manufactured Homes with existing heat pumps do *not* qualify for the rebate.
- Home *must* be occupied year-round. Homes with seasonal or part time occupancy are *not* eligible.
- Only one rebate may be submitted per existing residence.

### REBATE AMOUNT

- \$920 for qualifying replacement of pre-existing Forced Air Electric System or Zonal Electric System  
**\*Rebate(s) will not exceed 100% of the total installed cost.**

### BEFORE INSTALLATION: PRE-APPROVAL

- An on-site visit is not required prior to installation to qualify for the rebate.
- Rebate Applications must be submitted within six (6) months of purchase/installation to qualify.

### AFTER INSTALLATION: FINAL DOCUMENTATION

- Submit a completed Ductless Heat Pump Rebate Application.
- Final paid invoice from licensed contractor including make and manufacturer information.
- All required documentation must be included with application for rebate to be paid.

### QUALITY ASSURANCE INSPECTION

- Coos-Curry Electric reserves the right to inspect installed product(s).

### REBATE PAYMENTS

- Please allow 10-12 weeks for payment after receipt of all required documentation.
- All rebates will be paid in the form of a credit to an active CCEC member account.
- Please ensure to specify the correct account number in your application to where credit should be applied.

For additional questions regarding the Rebate Program please visit our website at [www.ccec.coop](http://www.ccec.coop) or call 541-332-3931.